

**BELLA VISTA WATER DISTRICT
BOARD OF DIRECTORS**

January 27, 2025

The regular meeting of the Board of Directors of Bella Vista Water District was held at the District Office Boardroom on Monday, January 27, 2025, at 5:30 p.m.

Any member of the public may speak during Public Comment or may email public comments to csartori@bvwd.org and comments will be read from each member of the public. The District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President	-	Bob Nash
Director	-	Frank Schabarum
Director	-	Jim Smith
Director	-	Guy Watlers

Board Members Absent:

Director	-	Ted Bambino
----------	---	-------------

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
Finance and Administration Manager	-	Christy Sartori
Project Manager	-	Tom Zaharris

Public:

Don Groundwater, Provost & Prichard Consulting Group

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

1. Public Comment

None

2. Consent Calendar:

- 2-1 Approval of Minutes of December 16, 2024, Regular Meeting
- 2-2 Financial Reports for Month Ending December 2024
- 2-3 Annual Re-adoption of Investment Policy
- 2-4 Quarterly Investment Portfolio (ending December 2024)

M/S: [Schabarum / Walters] The Board approved and accepted the consent calendar as presented.

AYE: Nash, Schabarum, Smith, Walters **NAY:** None; **ABSENT:** Bambino

We are an equal opportunity employer and provider.

Old Business

None

New Business

3. Ratify Expenditure and Contract for Emergency Erosion Repairs - 42-inch Main Conveyance Northeast of Regulating Station.

General Manager, David Coxey stated that the recent rainfall caused excessive erosion, leading to a slope failure that exposed a Bureau main conveyance. He presented photos of the severely eroded slope and detailed information of the materials used to complete the emergency repair. The final costs ended up being substantially less than initially anticipated.

M/S: [Smith/Schabarum] Ratify the expenditure and Agreement with Eddie Axner Construction, Inc. on a prevailing wage, time and materials, not-to-exceed basis.

AYE: Nash, Schabarum, Smith, Walters **NAY:** None; **ABSENT:** Bambino

4. Authorize New D2/Cross Connection Control Coordinator Position and Ratify Side Letter of Agreement with Labor Union, IBEW-1245 Regarding the Addition of the D2/Cross Connection Control Coordinator Job Classification.

David Coxey stated that this position is an initial step toward meeting the new cross-connection regulatory changes. This position will allow for a possible internal promotion and the compensation for this position presently matches the wages and steps for that of a Distribution D3 position. The new regulations require a Cross Connection Control Coordinator that possesses a Cross Connection Control Specialist Certification. It is presently planned that much of the new work required by the new regulations, such as residential hazard assessments, will be outsourced to a contractor.

M/S: [Schabarum/Smith] Authorize New D2/Cross Connection Coordinator Position and Ratify the Side Letter of Agreement with Labor Union, IBEW-1245, Regarding the Addition of the Job Classification.

AYE: Nash, Schabarum, Smith, Walters **NAY:** None; **ABSENT:** Bambino

5. Authorize Professional Engineering Services Agreement with PACE Engineering for Design, Bidding, Permitting and Construction Related Services for Oak Knolls Road Water Main Replacement Project

Project Manager Tom Zaharris highlighted the urgent need for the Oak Knolls project to take priority over the previously planned Old Indian Trail project. The Oak Knolls project faces greater regulatory concerns, as well as a higher number of reported line breaks in the area. Additionally, any failures in the Oak Knolls Road project area would have a significant impact on customers.

M/S: [Walters/Smith] Authorize the General Manager to execute a contract with PACE Engineering

for Design, Bidding, Permitting and Construction Related Services for Oak Knolls Road Water Main Replacement Project for an amount not to exceed \$71,900.

AYE: Nash, Schabarum, Smith, Walters **NAY:** None; **ABSENT:** Bambino

6. Authorize Mid-Year Budget Adjustment Fiscal Year 2024-2025, EOMR 2023-2024 True-up

Finance and Administration Manager Christy Sartori presented the Mid-Year Budget adjustments outlined in the item.

M/S: [Schabarum/Smith] Authorize the Mid-year Budget adjustments for Fiscal Year 2024-2025.

AYE: Nash, Schabarum, Smith, Walters **NAY:** None; **ABSENT:** Bambino

7. Adopt Supplemental Water Application, Terms and Conditions

The General Manager explained that this is an annual agenda item for the Board, intended to prepare the District to implement a Supplemental Water Program, if necessary. He highlighted the current uncertainty surrounding water deliveries to Central Valley Project (CVP) contractors despite the good hydrologic conditions to date, indicating that this preparation is essential for planning purposes.

M/S: [Walters/Schabarum] Adopt the 2025 Supplemental Water Program Application Form and deposit amount as presented and authorize staff to activate the program, as necessary.

AYE: Nash, Schabarum, Smith, Walters **NAY:** None; **ABSENT:** Bambino

Reports and Communications

8. Water Supply and Production Report

David provided a brief update on the current water supply allocations for Central Valley Project (CVP) water users and reviewed the supply-related items outlined in the item and the attachments.

Discussion only. No Board action was taken.

9. Projects and Developments Report

Project Manager Tom Zaharris provided an overview of the projects and developments outlined in the item.

Discussion only. No Board action was taken.

10. Manager's Report

The General Manager provided a report that included details regarding operations, staffing, key projects and activities, regulatory matters, calendar, and general informational items.

Discussion only. No Board action was taken.

11. Board Members' Comments and Reports

Director Smith stated that he will attend the upcoming JPIA board of directors meeting in Monterey and plans to participate in a couple of days of the ACWA conference.

12. Adjourn

The Meeting was adjourned at 7:08 pm.

