

**BELLA VISTA WATER DISTRICT
BOARD OF DIRECTORS**

August 26, 2024

The regular meeting of the Board of Directors of Bella Vista Water District convened at the District Office Boardroom on Monday, August 26, 2024, at 5:30 p.m.

Any member of the public may speak during Public Comment or may email public comments to csar-tori@bvwd.org and comments will be read from each member of the public. The District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President	-	Guy Walters
Director	-	Frank Schabarum
Director	-	Ted Bambino
Director	-	Jim Smith
Director	-	Bob Nash

Board Members Absent: None

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
Finance and Administration Manager	-	Christy Sartori

Public:

Don Groundwater, Provost & Prichard Consulting Group
Tenessa Audette, City of Redding Mayor
Jon Cook, Bethel Church

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

1. Public Comment

Tenessa Audette, Mayor, City of Redding – Mayor Audette stated that David Coxey attended the Redding City Council meeting last week and if there are any items on the table that the City can be helpful with and respond to, the City would be happy to.

Jon Cook, Bethel Church – Construction Director at the Bethel Building C project. Jon stated that Building C is expected to be complete in October, but they can't get a certificate of occupancy until they have water into the building. However, they currently don't have a working solution for a water supply to the District in shortage years.

We are an equal opportunity employer and provider.

2. Consent Calendar:

2-1 Approval of Minutes of July 22, 2024, Regular Meeting

M/S: [Schabarum/Nash] The Board approved and accepted the consent calendar as presented.

AYE: Walters, Schabarum, Bambino, Smith, Nash **NAY:** None; **ABSENT:** None

Old Business

None

New Business

3. Authorize Project Manager Position and Salary Range

General Manager, David Coxey stated that the District has been unsuccessful in recruiting for the position of District Engineer. For nearly two years now, management staff have endeavored to share the workload and to utilize an outside consultant. Over the same period, the number of large projects in various planning stages and has substantially increased along with many new regulations and reporting requirements. This combined with significant staff turnover has been disruptive for established workflows and has placed an unsustainable workload on key staff. It has not been possible to implement succession plans and strategies in the current environment. Staff has recognized internal staff with identified skills in key areas and is recommending promoting from within while implementing a talent management program and strategic mentoring to develop succession options and plans.

M/S: [Nash/Bambino] The Board Authorizes the Project Manager Position as presented or amended with a salary ranging from \$90,000 to \$132,000 annually and authorizes the General Manager to exercise his discretion in awarding wage and salary adjustments for this non-represented position at a rate established by the consumer price index and market trends and awarded on the basis of merit, salary anniversary, and cost-of-living and not to exceed the amounts reflected in the current or future adopted budgets.

AYE: Walters, Schabarum, Bambino, Smith, Nash **NAY:** None; **ABSENT:** None

4. Consider Resolution 24-02 Adopting a Revised Conflict of Interest Code Policy

David stated that the District must review the Conflict of Interest Code every two years and adopt by Resolution for submission to Shasta County. David noted that the District has been unsuccessful in recruiting for a District Engineer and therefore is adding a new Project Manager position. Staff has updated the Conflict-of-Interest Code accordingly.

M/S: [Bambino/Smith] The Board adopted by Resolution 24-02 a revised Conflict of Interest Code.

AYE: Walters, Schabarum, Bambino, Smith, Nash **NAY:** None; **ABSENT:** None

5. Authorize Resolution 24-03 Authorizing Letter Agreement 24-WC-20-6319 (Agreement) with the U.S. Bureau of Reclamation – Reimbursable Account for Administrative Work Associated with the Wintu Transformer Replacement Project.

David stated that the District has requested that the funding for the Wintu Transformer Replacement Project be included in the FY2024 application for funding from the Bipartisan Infrastructure Legislation – Aging Infrastructure Account. The Commissioner of the Bureau of Reclamation approved the District’s application and delegated authority to the California Great Basin Regional Director to negotiate and, upon formal approval, execute the Repayment Contract. As described in the Letter Agreement, the Bureau of Reclamation requires reimbursement by the District for all costs incurred by Reclamation resulting from Bella Vista’s request for a Repayment Contract for the Wintu Transformer Replacement Project. The Agreement requires an advance deposit of \$15,000, a commitment to reimburse Reclamation within ten (10) days of requests, and a board resolution authorizing the signatory to the Agreement on behalf of the District, as detailed in the Agreement conditions.

M/S: [Nash/Smith] The Board authorizes the General Manager to execute Resolution 24-03, conditioned upon completion of due diligence for alternative power transmission services to the Wintu Pumping Plant.

AYE: Walters, Schabarum, Bambino, Smith, Nash **NAY:** None; **ABSENT:** None

Reports and Communications

6. Water Supply and Production Report

David provided a brief update on the current CVP Allocation and discussed supply related items outlined in the item and attachments.

Discussion only. No Board action was taken.

7. Projects and Developments Report

David provided an overview of the projects and developments outlined in the item.

Discussion only. No Board action was taken.

8. Manager’s Report

David reported on the primary administrative and operations activities within the organization. The financial audit is well underway and a top priority for several administrative staff, for some this is their first audit experience. An actuarial analysis is also underway and required for GASB reporting. The migration to Paychex payroll services has been a significant challenge and resource intensive. The complexity of the District’s labor distribution was underestimated by Paychex. USAN Ticket management and PG&E’s wildfire hardening (undergrounding) has been a high priority for Distribution staff. David reported that new and complex regulatory rules include the “Conservation as a Way of Life” and Cross Connection Control Handbook Regulations will require additional

resources for implementation. Recent governmental relations have included tours of the Wintu Pumping Plant and Water Treatment Plant and an ethics training hosted by Rio Alto Water District. Director Ted Bambino and David both attended a Redding City Council meeting on August 20th. The agenda included an informational item regarding water service and supply challenges that affect the two agencies overlapping service area. David reported that informational items include information on the Central Valley Project – Long-Term Operations draft EIR and the State Water Board’s Bay-Delta proceedings.

Discussion only. No Board action was taken.

9. Board Members’ Comments and Report

Director Schabarum inquired if anyone in attendance had seen the Anderson Cottonwood Irrigation District documentary that was recently released. Director Nash responded that he had seen it and, in his opinion, it was informative and well done.


Discussion only. No Board action was taken.

The meeting was adjourned at 6:35 p.m.

BELLA VISTA WATER DISTRICT

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary to the Board of Directors of the Bella Vista Water District, presented to the Board of Directors the minutes of the Meeting of August 26, 2024, for approval by the Board of Directors.




David J. Coxey, Secretary of the Board of Directors

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary of the Board of Directors of Bella Vista Water District, DO HEREBY CERTIFY that the aforementioned minutes attached hereto were approved by the Board of Directors of said District at their meeting of September 30, 2024.

Ayes: Bambino, Nash, Schabarum, Smith, and Walters
Noes: 0
Absent: 0
Abstain: 0



David J. Coxey, Secretary to the Board of Directors

Date: October 1, 2024