

**BELLA VISTA WATER DISTRICT
BOARD OF DIRECTORS**

June 24, 2024

The regular meeting of the Board of Directors of Bella Vista Water District convened at the District Office Boardroom on Monday, June 24, 2024, at 5:30 p.m.

Any member of the public may speak during Public Comment or may email public comments to csar-tori@bvwd.org and comments will be read from each member of the public. The District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President	-	Guy Walters
Director	-	Frank Schabarum
Director	-	Ted Bambino
Director	-	Jim Smith
Director	-	Bob Nash

Board Members Absent: None

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
Finance and Administration Manager	-	Christy Sartori
GIS Technician	-	Sam Alexander

Public:

Don Groundwater, Provost & Prichard Consulting Group
Melanie Chaver, member of the public

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

1. Public Comment

Melanie Chavers is a neighbor to the treatment facility on Canby Road and would like to know what can be done regarding the fencing that has been damaged by a car and is in poor repair and an eyesore and danger to pedestrians and children. General Manager, David Coxey informed Melanie that the fence in question is a longstanding issue and the the responsibility of the City of Redding to perform maintenance. David offered to email a copy of the grant deed.

2. Consent Calendar:

2-1 Approval of Minutes of May 20, 2024, Regular Meeting

We are an equal opportunity employer and provider.

2-2 Financial Reports for Month Ending May 2024

M/S: [Schabarum/Bambino] The Board approved and accepted the consent calendar as presented.

AYE: Walters, Schabarum, Bambino, Smith, Nash **NAY:** None; **ABSENT:** None

Old Business

None

New Business

None

Reports and Communications

3. Adopt Budget for Fiscal Year 2024-2025

General Manager, David Coxey and Finance and Administration Manager, Christy Sartori, presented, the proposed Budget for Fiscal Year 2024-2025.

Director Nash reviewed his comments provided earlier to staff.

M/S: [Schabarum/Nash] The Board approved and adopted the Fiscal Year 2024-2025 Budget and Schedules as presented.

AYE: Walters, Schabarum, Bambino, Smith, Nash **NAY:** None; **ABSENT:** None

4. Adopt Resolution 24-01 Setting the Special Assessment Rate for 2024-2025

General Manager, David Coxey, reviewed the specifics and the authority of the District's Special Assessment, as it is outlined in the associated in the staff report and Resolution.

M/S: [Schabarum/Smith] The Board authorized adoption of Resolution 24-01 setting the Special Assessment for 2024-2025 in the amount of 0.037 per \$100.00 of value, land only.

AYE: Walters, Schabarum, Bambino, Smith, Nash **NAY:** None; **ABSENT:** None

5. Authorize the Early Implementation of General Wage Increase for Represented (IBEW) Employees

David stated that IBEW-1245, the District, or its employees could not have predicted the extreme cost of living increases seen recently in California. A review and comparison of available wage and salary information for comparable positions with agencies of similar size and complexity indicated wage adjustments are appropriate and justifiable and recommended an early implementation of the 3% wage increase scheduled for January 3, 2025, to be implemented with the second payroll in July 2024.

M/S: [Smith/Nash] The Board authorized the January 3, 2025, 3% General Wage Increase of represented (IBEW-1245) employees to be implemented effective the PM of July 5, 2024.

AYE: Walters, Schabarum, Bambino, Smith, Nash **NAY:** None; **ABSENT:** None

6. Authorize Small Utility Enterprise Agreement with Environmental Systems Research Institute, Inc. (ESRI) for GIS Software and support

David provided some background on the evolution of the District's geographic information system (GIS). David introduced Sam Alexander, GIS/Engineering Technician and Sam provided a demonstration of the District's GIS and highlighted functionality for the recent lead service line inventory and ongoing PG&E wildfire hardening project. David outlined the functionality and versatility of the District's GIS has as it is powered by ESRI ArcGIS software. David stated that the District's GIS has become an essential tool for Operators in the field to map and manage assets, locate buried infrastructure elements, and promptly retrieve key data attributes and photos.

M/S: [Schabarum/Bambino] The Board authorized the General Manager to execute the Enterprise Agreement (attached) for a 3-year term and paid annually.

AYE: Walters, Schabarum, Bambino, Smith, Nash **NAY:** None; **ABSENT:** None

7. Declare Items Surplus and Authorize Sale or Disposal

David summarized the listed items that are no longer utilized by the District.

M/S: [Schabarum/Smith] The Board declared the items listed as surplus and authorized staff to sell or otherwise dispose of such items.

AYE: Walters, Schabarum, Bambino, Smith, Nash **NAY:** None; **ABSENT:** None

8. Water Supply and Production Update

David summarized the water supply and production update outlined in the item.

9. Projects and Developments Report

David reviewed details of the projects and developments outlined in the item.

Discussion only. No Board action was taken.

10. Manager's Report

David reviewed the District's current objectives, operations, and ongoing challenges. Unit 1 at the Welch Pumping Station is offline due to a pump problem. We believe it is from "zincification" as a direct result of the reformulation of bronze. A replacement impeller will need to be made of an

aluminum alloy, will take 18-20 weeks for delivery and cost \$7,000 just for the impeller.

Hailey Haller was onboarded on June 10, 2024, as a front office Customer Service Representative. Interviews for the Distribution Superintendent position have concluded and a successor selected. A conditional offer of employment has been made to Matt Leggee. Tom Zaharris will be serving as the interim Distribution Superintendent. Interviews for the position of Meter Reader will be on July 9th. A new job specification for a Cross Connection Specialist position has been drafted, to comply with the recent Cross Connection Control Handbook adopted by the State Water Board. The draft job specification along with a suggested draft letter of agreement has been provided to the Union.

David explained the District's budget adoption represents a significant milestone and many hours of preparation with many spreadsheets that feed into the budget. Most similarly sized and even larger organizations don't have the District's level of complexity. Likewise, the complexity of the District's payroll and chart of accounts, has been very challenging in transitioning payroll. Paychex has now realized the complexity of our payroll and chart of accounts and has elevated us to "corporate level" as they work to resolve our remaining issues.

On July 3, the State Water Resources Control Board will hold a board meeting to consider the adoption of the proposed Making Conservation a California Way of Life regulation. Members of the public can provide oral comments both in person (at CalEPA in Sacramento) or through a remote option. The District has provided many comments and participated in several committee meetings and coalition letters regarding this very complex and burdensome regulation.

The PG&E Wildfire Hardening project along Hwy 299 and related USAN ticket management continues to be a significant effort and high priority for Distribution staff.

David reported that a recent tour of the Wintu Pumping Plant was provided for Supervisor-elect Matt Plumber. Another tour is planned in mid-July for Reclamation Staff associated with the Substation replacement. David reported he has offered a tour for new LAFCO staff the next time they visit the Redding area.

Discussion only. No Board action was taken.

11. Board Member' Comments and Reports

Director Schabarum would like Staff to consider developing a process to measure the costs the District is incurring as a result of the current PG&E Hardening Project going on across the District.

Discussion only. No Board action was taken.

The meeting was adjourned at 7:35 p.m.

