

## BELLA VISTA WATER DISTRICT

### BOARD OF DIRECTORS

**January 29, 2024**

The regular meeting of the Board of Directors of Bella Vista Water District convened at the District Office Boardroom on Monday, January 29, 2024, at 5:30 p.m.

Any member of the public may speak during Public Comment or may email public comments to [csar-tori@bvwd.org](mailto:csar-tori@bvwd.org) and comments will be read from each member of the public. The District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

**Board Members Present:**

President	-	Guy Walters
Director	-	Frank Schabarum
Director	-	Jim Smith

**Board Members Absent:**

Director	-	Ted Bambino
Director	-	Bob Nash

**Officers and Staff Present:**

General Manager/Secretary-Treasurer	-	David Coxey
Finance and Administration Manager	-	Christy Sartori

**Public:**

Don Groundwater	-	Provost & Prichard Consulting Group
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### CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

**1. Public Comment**

None

**2. Consent Calendar:**

- 2-1 Approval of Minutes of December 19, 2023, Regular Meeting
- 2-2 Financial Reports for Month Ending December October 2023
- 2-3 Annual Re-adoption of Investment Policy
- 2-4 Quarterly Investment Portfolio (Ending December 2023)

**M/S:** [Schabarum/Smith] The Board approved and accepted the consent calendar as presented.

We are an equal opportunity employer and provider.

**AYE:** Smith, Walters, Schabarum; **NAY:** None; **ABSENT:** Bambino, Nash

### **Old Business**

None

### **New Business**

#### **3. Water Supply Update**

David reviewed the contents of the agenda item with the Board.

**M/S:** Discussion only. No Board action was taken.

#### **4. Mid-Year Budget Adjustment for Fiscal Year 23-24 and EOMR True Up**

David Coxey and Christy Sartori outlined the requested 2023-2024 Mid-Year Budget adjustments detailed in the agenda item and stated that the requested transfers are utilizing existing funds available in the 2023-2024 Budget and that no supplemental requests are made.

**M/S:** [Smith/Schabarum] The Board authorized the requested Mid-year adjustments for Fiscal Year 2023-2024.

**AYE:** Smith, Walters, Schabarum; **NAY:** None; **ABSENT:** Bambino, Nash

#### **5. Adopt Supplemental Water Application, Terms and Conditions**

David Coxey outlined the District's Supplemental Water Program and reiterated that in the past, Reclamation has not provided an initial allocation until mid-March. Therefore, to prepare for the potential need to secure supplemental supplies for the upcoming water year, it is appropriate to adopt the form of application and authorize staff to initiate the program if necessary.

**M/S:** [Walters/Schabarum] The Board adopted the 2024 Supplemental Water Program Application Form as presented or amended.

**AYE:** Smith, Walters, Schabarum; **NAY:** None; **ABSENT:** Bambino, Nash

#### **6. Authorize a Freeze of Health Insurance Cap Exceedance Payroll Deduction from Represented (IBEW-1245) Employees and Non-Represented Employees Through December 2024.**

David Coxey reviewed the significant increase in the CalPERS health coverage costs and the financial impact that it is having on staff despite a previously negotiated 2% general wage increase. David stated that the year-over-year health cost increases have greatly exceeded the consumer price index as outlined in the item.

**M/S:** [Walters/Schabarum] The Board authorized a freeze of the health insurance cap exceedance payroll Deductions from represented (IBEW-1245) employees and non-represented employees from January 2024 through December 2024, in accordance with the Letter Agreement attached.

**AYE:** Smith, Walters, Nash, Schabarum; **NAY:** None; **ABSENT:** None

**7. Travel Request – ACWA JPIA Membership Summit and ACWA Spring Conference and Exposition**

David Coxe informed the Board that the Joint Powers Insurance Authority (ACWA/JPIA) and the Association of California Water Agencies (ACWA) conference and exhibition spring conference will be held May 6, 2024, to May 9, 2024, in Sacramento. ACWA Conferences provide excellent and relevant information on California water issues and networking opportunities.

David stated that he plans to attend the conference and encourages Christy Sartori and interested Board members to attend as well.

**M/S:** [Schabarum/Smith] The Board authorized David Coxe, Christy Sartori, and interested Directors to attend the conference.

**AYE:** Smith, Walters, Schabarum; **NAY:** None; **ABSENT:** Bambino, Nash

**Reports and Communications**

**8. Engineering and Developments Report**

David presented the updates on the following projects and activities.

**1. District Projects/Facilities**

- a. Lateral 7.5 N Emergency Repair – Project is completed. USACE Closeout report and mitigation completed.
- b. USBR Water Smart Grant - 3MG Tank, SCADA for 3 existing wells
  - 100% Design Drawings received and reviewed for tank and pump station (not included in Grant) and provided to USBR and DDW. USBR review pending.
  - PG&E power rerouted, contract for new service pending.
  - CEQA Initial Study, Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program completed. USBR NEPA pending.
- c. Moody Creek Drive Pipeline Replacement Project – Completed
- d. Cow Creek Siphon Removal at the Cow Creek Bridge (Swede Creek Road) – Completed
- e. Wintu Substation – Application for BIL Aging Infrastructure Account (AIA) funding – USBR AIA Cost Estimate and Application Submitted

**2. Developments Under Design/Construction**

- a. Bethel Campus and Offsite Improvements

- Campus – grading and make-ready improvements completed, “Building C” under construction – currently receiving temporary construction water service and limited fire flow.
  - Offsite Improvements/Twin Towers Pipeline, etc. (GHD) – Plans reviewed and District comments provided
  - Pump Station – Design Agreement with PACE Engineering
  - Campus Site and Frontage Plans (GHD) – Plans reviewed and District comments provided. Additional hydraulic modeling completed
  - b. Gold Hills Reserve – Plans reviewed; comments provided
  - c. Phoenix Charter Academy (adjacent to Simpson University)
    - Comments provided to the City of Redding along with a recommendation for the applicant to submit a Water Service Availability Request
  - d. Chevy Court – Plans received and comments provided – No Will Serve Letter
  - e. Palo Way Industrial Park – Will Serve Letter provided
  - f. Hollywood Heights Subdivision Palo Cedro – Will Serve Letter Requested
  - g. Miscellaneous Developments (on existing parcels that don’t require a Will Serve) – Simpson College STEM building addition, Redding School of Arts High School, Mercy Oaks building addition, Palo Cedro Feed Store water and fire service, CSA-8 SOI update expanding Sewer District to Deschutes Road (3 parcels)
3. PG&E Infrastructure “Hardening”
- a. Upgrading poles and undergrounding utility for fire resilience – Continuing. Additional work planned for 2024
  - b. Damaged 30-inch CCP damages claim analysis – Under review by USBR Technical Services Center (TSC) in Denver
4. Public Works in Planning
- a. City of Redding 35 acre “Jubilee Annexation” – Comments provided
  - b. City of Redding Old Oregon Trail Widening – Paso Robles to Bear Mountain Road – 100% design reviewed by District and comments provided – Construction Summer of 2024
5. SGMA Compliance – EAGSA Update
- a. Grant application submitted; funding awarded
  - b. EAGSA Groundwater Sustainability Plans Approved, with six corrective actions

6. Shortage Year Supply Augmentation

- No discussions for several months, although I am told that an agreement may be in the works.

**M/S:** Discussion only. No Board action was taken.

**9. Manager's Report**

David reported the District is in winter operations mode and Treatment Operators are working through high flow and turbidity events. The Wintu Generator is presently out of service. More precipitation is in the forecast.

**M/S:** Discussion only. No Board action was taken.

**10. Board Member's Comments and Reports**

None

**CLOSED SESSION ANNOUNCEMENT**

The Board adjourned to a Closed Session to discuss the following item(s):

- 11. Adjourn to Closed Session: Conference with Real Property Negotiator pursuant to Government Code 54956.8**  
Property: real property

Negotiators: General Manager and various water entities  
Under negotiation: Terms to acquire real property

- 12. Reconvene to Open Session, Announce Any Actions Taken While in Closed Session, Adjourn**


President Walters reconvened to open session 6:45 pm and announced that direction had been provided to the General Manager.

The Meeting was adjourned at 6:46 pm.

**BELLA VISTA WATER DISTRICT**

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SHASTA    )


I, DAVID J. COXEY, Secretary to the Board of Directors of the Bella Vista Water District, presented to the Board of Directors the minutes of the Meeting of January 29, 2024, for approval by the Board of Directors.

  
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David J. Coxey, Secretary of the Board of Directors

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SHASTA    )

I, DAVID J. COXEY, Secretary of the Board of Directors of Bella Vista Water District, DO HEREBY CERTIFY that the aforementioned minutes attached hereto were approved by the Board of Directors of said District at their meeting of February 26, 2024.

Ayes:            Bambino, Nash, Schabarum, Smith, and Walters  
Noes:            0  
Absent:          0  
Abstain:         0

  
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David J. Coxey, Secretary to the Board of Directors

Date: February 27, 2024