

BELLA VISTA WATER DISTRICT

BOARD OF DIRECTORS

August 28, 2023

The regular meeting of the Board of Directors of Bella Vista Water District convened at the District Office Boardroom on Monday, August 28, 2023, at 5:30 p.m.

Any member of the public may speak during Public Comment or may email public comments to csar-tori@bvwd.org and comments will be read from each member of the public. The District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President	-	Jim Smith
Director	-	Guy Walters
Director	-	Frank Schabarum
Director	-	Bob Nash
Director	-	Ted Bambino

Board Members Absent: None

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
Finance and Administration Manager	-	Christy Sartori

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

1. Public Comment

None

2. Consent Calendar:

- 2-1 Approval of Minutes of July 17, 2023, Regular Meeting
- 2-2 Financial Reports for Month Ending July 2023

M/S: [Schabarum/Nash] The Board approved and accepted the consent calendar as presented.

AYE: Smith, Walters, Schabarum, Nash, Bambino **NAY:** None; **ABSENT:** None

Old Business

We are an equal opportunity employer and provider.

3. Will Serve Request – Palo Way Industrial Park (Foster)

General Manager, David Coxe presented the request for a new “Will Serve Letter for an eleven (11) lot complex located South of Hwy 44 on the east side of Deschutes Road, west of Cow Creek, in Palo Cedro, APN’s 059-110-082 & 083.

David stated that there was previously an approved Will Serve for this development and Shasta County had previously approved a 10-lot Parcel Map number 18-003. However, the map expired prior to requesting a time extension. As a result, the County is requiring a new application, which will require an updated Will Serve letter from the District.

Landowner, Larry Foster and Engineering representative, Josh Miller were present to respond to the questions of the Board. A general discussion ensued with regards to access and usability of Parcel A as a future well site.

M/S: [Bambino/Nash] The Board authorized the General Manager to execute a Will Serve Letter conditioned upon the dedication of Parcel A with required easement for ingress, egress, water lines, power lines and sewer lines.

AYE: Smith, Walters, Nash, Schabarum, Nash, Bambino **NAY:** None; **ABSENT:** None

New Business

4. Water Supply Update

David presented a table of WY 2023-2024 production and supply (March through July 2023) and a discussion followed regarding the remarkable water year we are experiencing.

M/S: Discussion only. No Board action was taken.

5. Shasta Local Agency Formation Commission (LAFCO) Nominations

David stated that the Shasta Local Agency Formation Commission (LAFCO) has provided “Notice of Nomination Period and Notice of Intention to conduct Mailed Ballot Election”.

Shasta Local Agency Formation Commission (LAFCO) is accepting nominations for one regular special district member and one alternate special district member to serve on LAFCO. Nominations are due to LAFCO by **5:00 p.m. August 31, 2023**.

M/S: No Board action was taken.

6. Travel Request – ACWA/JPIA 2023 Fall Conference and Exhibition

David stated that the Joint Powers Insurance Authority (ACWA/JPIA) and the Association of California Water Agencies (ACWA) conference and exhibition Fall conference will take place November

28th - December 1, 2023 in Indian Wells, CA. The ACWA/JPIA portion of the conference is November 28-29, with the Board meeting on November 27th at 1:00 p.m. The ACWA portion of the conference is November 28th – November 30th and will include committee and regional board meetings. The District’s ACWA/JPIA representative or alternate is required to attend at least one Board meeting per year.

M/S: No Board action was taken.

7. State Water Board Releases Draft Regulation for “Mark Conservation a California Way of Life”

David stated that the State Water Resources Control Board has initiated formal rulemaking for “Making Conservation a California Way of Life” and released the draft regulations outlining water use “efficiency” requirements for urban retail water suppliers and outlined that compliance with these regulations, if implemented as proposed, will be extraordinarily burdensome on District staff and customers.

M/S: Discussion only. No Board action was taken.

Reports and Communications

8. Engineering and Developments Report

David presented the updates on the following projects and activities.

1. District Projects/Facilities

- a. USBR Water Smart Grant- 3MG Tank, SCADA for 3 existing wells
 - 60% Design Drawings received, reviewed and comments provided
 - Proposed pump station in design (not included in Grant)
 - Lands and easements in discussion/negotiation – Awaiting draft agreement
- b. USBR 5-Year RO&M Inspection – Completed on April 5, awaiting report
- c. Division of Drinking Water Sanitary Survey Completed in March, 2023. Report received, no findings or recommendations
- d. Moody Creek Drive Pipeline Replacement Project
 - Insurance certification, Bonds received. Contract documents executed, May 10, 2023
 - Most, but not all shop drawing submittals have been received and reviewed
 - 4-Week construction anticipated to begin in August
 - Notice to proceed and preconstruction meeting pending
- e. Cow Creek Siphon Removal at the Cow Creek Bridge (Swede Creek Road)

- a. Western Shasta RCD Design completed
 - b. Grant and permitting secured
 - c. Bidding in progress, due by Wednesday, September 6th, 2023, at 4:00PM
 - f. Wintu Substation – Application for BIL Aging Infrastructure Account (AIA) funding – due December 2023! Requires reimbursement agreement
2. Developments Under Design/Construction
- a. Reserve at Gold Hills – review completed; plans signed
 - b. Bethel Campus and Offsite Improvements
 - Campus – grading and make-ready improvements completed, building 1 under construction – currently receiving temporary construction water service
 - Onsite improvement plans received, reviewed and signed
 - Offsite Improvements/Twin Towers Pipeline, etc. (GHD) – Plans reviewed and District comments provided
 - Pump Station – Design pending? (PACE Engineering?)
 - Campus Site and Frontage Plans (GHD) – Plans reviewed and District comments provided. Additional hydraulic modeling necessary and nearing completion
 - c. Phoenix Charter Academy (adjacent to Simpson University)
 - Comments provided to the City of Redding along with a recommendation for the applicant to submit a Water Service Availability Request
 - d. Viking Way – Plans received and comments provided. Referred to Engineering and Planning Committee
 - e. Palo Way Industrial Park – Will Serve Letter requested, shortage supply options being discussed. Authorization requested.
 - f. Miscellaneous developments (on existing parcels that don't require a Will Serve) – Simpson College building addition, Palo Cedro Feed Store water and fire service, CS-8 SOI update expanding Sewer District to Deschutes Road (3 parcels)
3. PG&E Infrastructure “Hardening”
- a. Upgrading poles and undergrounding utility for fire resilience – Continuing, primarily on Old Alturas Road
 - b. Damaged 30-inch CCP damages claim analysis – Under review by USBR Technical Services Center (TSC) in Denver.

4. Public Works in Planning

- a. City of Redding Old Oregon Trail Widening – Paso Robles to Bear Mountain Road – 60% design reviewed by District and comments provided – Construction Summer of 2024.

5. SGMA Compliance – EAGSA Update

- a. Grant application submitted and scored – No funding awarded by DWR
- b. Annual report submitted – invoice received for 1/6th of \$50,000 or \$8,333 each, prior year refund in the amount of \$ 6,635 is forthcoming.

6. Shortage Year Supply Augmentation

- Discussions ongoing

M/S: Discussion only. No Board action was taken.

9. Manager's Report

David reported that PG&E has announced a possible PSPS event, but it presently does not affect District facilities. David stated that the annual financial audit is in full swing, and the Auditor's Engagement Letter is included in the informational section of the Board packet. The Moody Creek Pipeline Project is due to begin; however, it is currently delayed pending receipt of required submittals.

Western Shasta RCD conducted a job walk on Friday for their grant-funded Fish Passage Improvement Project to remove the siphon crossing of Cow Creek at the Swede Creek Road Bridge. Bids are due in early September with work to be completed prior to October 15, 2023. David noted that the Dues and subscriptions budgeted in relationship to the USA ticket management system will need to be adjusted at mid-year due to the enormous number of tickets being submitted related to PG&E hardening projects. David has a meeting with key individuals to address concerns of possible abuses under this current system. David reported that he has submitted comments to the City of Redding regarding their General Plan update and recommended that a meeting of the Engineering and Planning Committee convene in early September.

M/S: Discussion only. No Board action was taken.

10. Board Member's Comments and Reports

Director Jim Smith commented that he would like to see us advertise for the Project and Regulatory Compliance Manager because he is concerned with the amount of work David has taken on without this position being filled.

Director Bob Nash commented that he was unavoidably absent from last month's Board meeting and apologized for the absence. He stated that he met with Corner Stone Bank and they expressed their interest in talking to Bella Vista Water District regarding the District's banking needs.

Director Ted Bambino commented that he was also unavoidably absent from last month's meeting and apologized for his absence. He asked about the status of the Board election. It was discussed that two candidate packets were received, one each from each of the incumbents, and appointments will be made.

11. Adjourn

The meeting was adjourned at 7:35 p.m.

