

BELLA VISTA WATER DISTRICT

BOARD OF DIRECTORS

July 17, 2023

The regular meeting of the Board of Directors of Bella Vista Water District convened at the District Office Boardroom on Monday, July 17, 2023, at 5:30 p.m.

Any member of the public may speak during Public Comment or may email public comments to csar-tori@bvwd.org and comments will be read from each member of the public. The District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President - Jim Smith
 Director - Guy Walters
 Director - Frank Schabarum

Board Members Absent:

Director - Bob Nash
 Director - Ted Bambino

Officers and Staff Present:

General Manager/Secretary-Treasurer - David Coxey
 Finance and Administration Manager - Christy Sartori

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

1. Public Comment

2. Consent Calendar:

- 2-1 Approval of Minutes of June 26, 2023, Regular Meeting
- 2-2 Financial Reports for Month Ending June 2023
- 2-3 Quarterly Investment Portfolio (ending June 2023)

M/S: [Schabarum/Walters] The Board approved and accepted the consent calendar as presented.

AYE: Smith, Walters, Schabarum **NAY:** None; **ABSENT:** Nash, Bambino

Old Business

None

We are an equal opportunity employer and provider.

New Business

3. Authorize Contract with PG&E for Electrical Relocation - 21926 Hidden Acres Road

General Manager David Coxe stated that presently, PG&E Power Poles and lines conflict with the location of the planned 3 MG Tank, immediately adjacent to the existing Regulating Station. Rerouting will require an additional pole, overhead lines and pole anchors within a parcel that is presently in private ownership. The District has received the landowner's consent to offer an easement to PG&E as part of a larger agreement that is being drafted by legal counsel.

PG&E is not willing to further postpone their "wildfire hardening" work and will proceed with the current alignment if the District does not execute the contract for rerouting. Additionally, PG&E will increase the costs for rerouting to recapture their wildfire hardening costs if rerouting is initiated at a later date. Therefore, it is advisable to execute the contract and initiate the relocation work now utilizing District funds that are not included or reimbursable under the 3 MG Tank WaterSMART Grant. The expense of \$53,000 was anticipated and is included in the recently adopted budget as a Capital Improvement Fund Transfer-In. Postponing this contract will increase these costs in the future and could result in delays for the 3 MG Tank project.

M/S: [Schabarum/Walters] The Board authorized the General Manager to execute a contract with PG&E for Electrical Relocation and Rearrangement in the amount of \$52,959.63.

AYE: Smith, Walters, Nash, Schabarum **NAY:** None; **ABSENT:** Nash, Bambino

4. Will Serve Request – Palo Way Industrial Park (Foster)

David Coxe presented the request for a new "Will Serve Letter for an eleven (11) lot complex located South of Hwy 44 on the east side of Deschutes Road, west of Cow Creek, in Palo Cedro, APN's 059-110-082 & 083.

David stated that Shasta County had previously approved a 10-lot Parcel Map number 18-003. However, the map expired prior to requesting a time extension. As a result, the County is requiring a new application, which will require an updated Will Serve letter from the District.

David noted that, in order to address concerns of water augmentation during shortage years, the applicant is offering a 0.41-acre lot shown on the revised tentative map as "Parcel A" to be deeded to the District for a future well site upon the recording of the final map.

A general discussion ensued regards to access and suitability of Parcel A for future well site. There was general consensus that the applicant should provide additional information on the parcel, including details of the proposed right-of-way, approved type of use, and applicable clearances required for well installation.

M/S: [Schabarum/Walters] Table the item until the additional requested information is provided and can be reviewed at a subsequent Board meeting.

AYE: Smith, Walters, Schabarum **NAY:** None; **ABSENT:** Nash, Bambino

Reports and Communications

5. Engineering and Developments Reports

David provided the following outline summary of Engineering and Developments in progress:

1. District Projects/Facilities

- a. USBR Water Smart Grant- 3MG Tank, SCADA for 3 existing wells
 - 60% Design Drawings received, reviewed and comments provided
 - Proposed pump station in design (not included in Grant)
 - Lands and easements in discussion/negotiation
 - PG&E realignment costs and contract received - Authorization required
- b. USBR 5-Year RO&M Inspection – Completed on April 5, awaiting draft report
- c. Division of Drinking Water Sanitary Survey Completed in March, awaiting draft report
- d. Moody Creek Drive Pipeline Replacement Project
 - Insurance certification, Bonds received. Contract documents executed, May 10, 2023
 - Most, but not all shop drawing submittals have been received and reviewed
 - 4-Week construction anticipated to begin in August
 - Notice to proceed and preconstruction meeting pending
- e. Cow Creek Siphon Removal at the Cow Creek Bridge (Swede Creek Road)
 - Western Shasta RCD Design completed
 - Grant and permitting secured
 - Construction anticipated in the Fall of 2023

2. Developments Under Design/Construction

- a. Reserve at Gold Hills – review completed, plans signed
- b. Bethel Campus and Offsite Improvements
 - Campus – grading and make-ready improvements completed - receiving temporary construction water service
 - Onsite improvement plans (reviewed and signed)
 - Offsite Improvements/Twin Towers Pipeline, etc. (GHD) – Plans reviewed and District comments provided
 - Pump Station - under design? (PACE Engineering?)
- c. Phoenix Charter Academy (adjacent to Simpson University)
 - Comments provided to the City of Redding along with a recommendation for the applicant to submit a Water Service Availability Request
- d. Viking Way – Plans received and reviewed. Comments being submitted this week
- e. Palo Way Industrial Park – Will Serve Letter requested, shortage supply options being discussed. Authorization requested

3. PG&E Infrastructure “Hardening”

- Approximately 80 miles within the District - upgrading poles and undergrounding utility for fire resilience – Continuing
- Damaged 30-inch CCP damages claim analysis – Under review by USBR Technical Services Center (TSC) in Denver

4. Public Works in Planning

- City of Redding Old Oregon Trail Widening – Paso Robles to Bear Mountain Road – 60% design reviewed by District and comments provided
- 5. SGMA Compliance – EAGSA Update
 - Grant application submitted and scored – No funding awarded by DWR
 - Annual report submitted – invoice received for 1/6th of \$50,000 or \$8,333 each, prior year refund in the amount of \$ 6,635 is forthcoming
- 6. Shortage Year Supply Augmentation
 - Discussions ongoing

Discussion only. No Board action was taken.

6. Manager's Report

David asked Finance and Administration Manager Christy Sartori to provide an update on the Umpqua Bank transition. Christy reported that three Analyzed Checking accounts that the District holds with the newly acquired Umpqua Bank did not have interest earnings shown on the statements for the month of June 2023. The missing interest was calculated and credited to the accounts in July.

David informed the Board that the Budget categories of Supervision & Labor and Payroll Taxes & Benefits had not been rounded up to the nearest hundredth in the Budget spreadsheet that received Board approval, which resulted in a rounding error when entering the approved Budget in the Harris software that requires whole numbers. This was corrected by rounding up to the nearest whole number within various Budget categories while maintaining the total approved Budget for Supervision & Labor and Payroll Taxes & Benefits.

David reported that water treatment operations were in full production mode, a welcome change from severe drought conditions. Hot weather is in the forecast that will result maximum seasonal demands. David referenced several general information items in the Board packet that includes a City of Redding General Plan Update and scheduled public meetings, Shasta LAFCo notice regarding Special District seats, and the upcoming ACWA Regulatory Roundup. David also reported on the Cross Connection Control Handbook that has been drafted, but is not yet finalized and will replace Title 17 regulation for cross-connection control and the installation and certification of backflow devices. The draft regulations also require an on-staff Cross Connection Control Specialist.

M/S: Discussion only. No Board action was taken.

7. Board Members' Comments and Reports

Director Walters commented that he would like to extend an offer to Director Schabarum to sign his Petition of Nomination for the Director's seat with the Bella Vista Water District he is seeking reelection to. Director Schabarum graciously accepted.

CLOSED SESSION ANNOUNCEMENT

The Board will adjourn to a Closed Session to discuss the following item(s):

Conference with Real Property Negotiator pursuant to Government Code 54956.8

Property: real property

Negotiating parties: General Manager, private landowners

Under negotiation: Terms to acquire or exchange real property

8. Reconvene to Open Session, Announce Any Actions Taken in Closed Session, Adjourn

President James Smith, reconvened to open session at 7:32 p.m., and announced that negotiation direction and authority has been provided to the General Manager. The meeting was adjourned at 7:34 p.m.

