

**MINUTES OF BELLA VISTA WATER DISTRICT****BOARD OF DIRECTORS****September 26, 2022**

The regular meeting of the Board of Directors of Bella Vista Water District convened at the District Office Boardroom on Monday, September 26, 2022, at 5:30 p.m.

**MODIFIED BROWN ACT PROCEDURES IN LIGHT OF COVID-19:**

In Compliance with CA Executive Orders N-25-20 and N-29-20 some members of the Board of Directors and all members of the public will participate in this meeting by teleconference. There is not office space available for the public to participate in-person. The call-in information for the Board of Directors and the public was as follows:

Weblink:<https://us02web.zoom.us/j/81363650166?pwd=SEN0WDN4aFlsbXveVBYbG5rMFISdz09>  
 Dial in: US: +16694449171,,81363650166#,,,,\*981698# +16699009128,,81363650166#,,,,\*  
 Meeting ID: 813 6365 0166  
 Passcode: 981698

Any member of the public on the telephone may speak during Public Comment or may email public comments to [cwade@bvwd.org](mailto:cwade@bvwd.org) and comments will be read from each member of the public. During this period of modified Brown Act Requirements, the District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President	-	Ted Bambino
Vice-President	-	Jim Smith
Director	-	Bob Nash
Director	-	Frank Schabarum
Director	-	Guy Walters

Board Members Absent:Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
District Engineer	-	Wayne Ohlin
Finance and Administration Manager	-	Connie M. Wade/Christy Sartori

## **PLEDGE OF ALLEGIANCE**

### **1. Public Comment**

None

### **2. Consent Calendar**

- 2-1 Approval of Minutes of August 22, 2022, Regular Meeting
- 2-2 Financial Reports for Month Ending August 2022
- 2-3 Variance Requests:
  - a. C. Milazzo

**M/S:** [Nash / Walters] The Board approved and accepted the consent calendar as presented.

### **Roll Call:**

Bambino – AYE  
Smith – AYE  
Nash – AYE  
Walters – AYE  
Schabarum – AYE

### **Old Business:**

None

### **New Business:**

### **3. Drought Conditions and Water Supply Update**

District Engineer, Wayne Ohlin reviewed the graphs showing we are trending approximately 28% lower than last year. Wayne stated this is not a surprise as we are on the shoulder months of heavy Agricultural usage normally, which is not occurring this year due to a zero allocation and no Supplemental Water Program. Wayne reviewed the cumulative production graph.

Wayne stated that there has been a lot of misinformation on social media and the press and wanted to clarify the record. Bella Vista Water District did not transfer or “re-transfer” any of the ACID or McConnell water that we purchased this year. The District purchased 3,350 acre-feet, less than 15% of the 22,500 acre-feet (18% of total contract quantity) made available to the Anderson Cottonwood Irrigation District (ACID) this year.

Wayne reviewed the next graph with reservoir storage. Director Bambino had a question about Whiskeytown Lake. Wayne explained Trinity is the headworks and discharges into Lewiston and then into Whiskeytown and then into Keswick Reservoir or the Mule Town Conduit. Wayne reviewed the latest Drought Monitor graphic. Director Schabarum had a question about the long-term forecast. David explained that none of the forecasts indicate wet conditions. On the contrary,

a rare “triple dip La Nina” is currently forecast. Wayne and David explained our water usage to date as compared to the purchased water. A discussion ensued regarding the difficulty of predicting demands and messaging to customers given the continuing and worsening overall drought conditions. Director Bambino discussed the severity of the impacts to agricultural customers. It was suggested that a review of current shortage measures be reviewed at an upcoming committee meeting.

Discussion Only. No Board action was taken.

**4. Public Hearing – Adopt Ordinance 22-01 Establishing Compensation for the Board of Directors**

General Manager, David Coxey explained the process for establishing an ordinance and that the draft Ordinance and notice of public hearing had been properly noticed and published in the newspaper. President Ted Bambino opened the public hearing at 5:51 pm. Public Comment from customer Don Groundwater stated he was in support of the change. Director Schabarum asked why there had not been an increase previously. Further discussion ensued regarding the process of an ordinance. Director Walters pointed out that it would be permissible to set the compensation at more than \$50.00, which is contrary to the percentage increase description in the memorandum.

The Public Hearing was closed 5:52 pm.

**M/S:** [Schabarum /Smith] Approve Ordinance 22-01 Establishing \$50.00 Compensation for the Board of Directors as presented or revised and calendar the item for the October 24<sup>th</sup> Board meeting for adoption.

**Roll Call:**

Bambino – AYE  
Smith – AYE  
Nash – AYE  
Walters – AYE  
Schabarum – AYE

**5. Consider Resolution 22-06 Adopting a Revised Conflict of Interest Code Policy**

General Manager, David Coxey, reviewed the Conflict of Interest Code Policy stating there is simply a title change for the Office Manager to the Finance and Administration Manager. Upon adoption, it will be submitted to the County Board of Supervisors for action to approve. A discussion ensued regarding why this item needed to go before the Board of Supervisors.

**M/S:** [Schabarum/Walters] The Board authorized the adoption of Resolution 22-06 a revised Conflict of Interest Code.

**Roll Call:**

Bambino – AYE  
Smith – AYE  
Nash – AYE  
Walters – AYE  
Schabarum – AYE

**6. Declare Items Surplus and Authorize Disposal**

David explained the materials listed on the item is old ductile iron pipe sections, some of which is mortar lined, that have been stacked in the yard for years. These joints are bell and spigot and we cannot get the fittings for it any longer. The District will not be using this pipe for water system repair or new installations. Residual value is for culvert or drainage pipe.

**M/S:** [Nash/Smith] Declare the items as surplus and authorize staff to sell or otherwise dispose of and recognize that employees and immediate family members and Board members are recognized as employees also and not eligible to purchase.

**Roll Call:**

Bambino – AYE  
Smith – AYE  
Nash – AYE  
Walters – AYE  
Schabarum – AYE

**Reports and Communications**

**7. Engineer's Report – Project Updates**

Wayne updated the Board on the following projects:

- Seven Bridges Phase II (Monroe) – Purchased 15 meters and is moving right along.
- Bethel Campus – The curb and gutter is in and close to paving the parking lot and the next step is to build their small administration building. We received a draft infrastructure and cost share agreement back from legal counsel so are moving forward with getting that finalized.
- USBR Water Smart Grant – As of today the final design contract was fully executed so will be kicking off the design in the next couple weeks.
- PG&E Infrastructure “Hardening” – We have exceeded 2400 USA’s and they continue coming in at 100+ a day. A large portion is from a company called OSMOS and is only pole sites. Almost all of the Distribution staff is assisting to clear these tickets. In addition,

Sam Alexander, our GIS/Engineering Tech is now assisting. So far, we have experienced 3 dig-ins, two for a mismark and the last one is still being investigated.

- SGMA Update – The Management Committee met today and the primary discussion was regarding cost allocation options.
- 42” Erosion Control – This project was approved by the Board to fix all the erosion on the main conduit. Wayne reviewed the photographs presented of the work performed by Eddie Axner. We needed more than the projected 400 feet of geotextile lining, however they held to their bid price.

Director Schabarum asked about how many USA’s are coming in and questioned how much this work is costing the District. Staff indicated it is requirement by law that agencies must mark their utility lines. Further discussion ensued regarding this ongoing, burdensome and costly task. Director Schabarum asked about the revised letter regarding the Bethel agreement. David explained staff just received the revised agreement and the additional need for the attachments. After Ad Hoc Committee review, it will be sent back to Bethel for review and we expect it to be on the October agenda. Wayne explained that a separate water shortage supply agreement is also required, but that will be addressed through a separate agreement. Director Smith stated he will not be available next week.

## **8. Manager’s Report**

General Manager, David Coxey, reported that staff is closely monitoring water demands versus supplies. Additionally, staff is closely monitoring water quality, which has resulted in some additional flushing due to water age. La Niña is still currently present in the Pacific Ocean and now favored to continue through Winter 2023, for a rare 3rd consecutive dry year. The oil-less compressor for the 4 MG tank failed and as a replacement, an oil-less industrial scroll compressor has been ordered and received. It will be placed online over the few weeks following fabrication of a new shelter. It will also be added to a growing list of items for mid-year budget adjustment. The CC2 Pump Station remains on low pressure pending shipment of a replacement bronze pump impeller replacement. Supply chain issues and related delays are worse than ever previously experienced in our careers. Welcome Christy Sartori, Administration and Finance Manager, who has been on a steep learning curve. Following several internal promotions, we presently have a Meter Reader position that is vacant and being advertised. Besides a lot of training activities, staff has provided extensive data to the consultant for the rate study, including an update to the 20-year extraordinary operations, maintenance and replacement projection. Staff has also updated the Administrative Policy. The Tank Design and Services During Construction Contract is now fully executed and a kickoff meeting is being scheduled. David will be meeting with Reclamation staff on Friday for a tour of the Wintu Pumping Plant and to review maintenance and replacement options.

## **9. Board Member Comments and Reports**

Director Walters had a question about the shutdown occurring. Wayne explained that was a dig in by the PG&E contractor and it was a service line and when hit, it got packed full of dirt so it

may be necessary to replace the entire service. Service lines were not mapped when installed originally. Service lines go every which way and are often not 90-degrees from the main. Director Schabarum asked if we extended the lines to Stillwater estates under the Bridge. Wayne explained the District tapped into a 6" turnout that was already existing.


Director Bambino would like to see when the 3 MG tank goes to design and have some art work and other media release. Director Bambino re-iterated what Director Nash discussed on fine levels for customers. Director Bambino stated he would like to see a fall BBQ for staff.

Adjourned 6:39 pm

**BELLA VISTA WATER DISTRICT**

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SHASTA   )


I, DAVID J. COXEY, Secretary to the Board of Directors of the Bella Vista Water District, presented to the Board of Directors the minutes of the Board Meeting of September 26, 2022, for approval by the Board of Directors.

  
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David J. Coxey, Secretary of the Board of Directors

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SHASTA   )

I, DAVID J. COXEY, Secretary of the Board of Directors of Bella Vista Water District, DO HEREBY CERTIFY that the aforementioned minutes attached hereto were approved by the Board of Directors of said District at their meeting of October 24, 2022.

Ayes:              Bambino, Nash, Schabarum, Smith, and Walters  
  
Noes:              0  
  
Absent:           0  
  
Abstain:          0

  
\_\_\_\_\_  
David J. Coxey, Secretary to the Board of Directors

Date: October 25, 2022