

BELLA VISTA WATER DISTRICT

BOARD OF DIRECTORS

July 27, 2020

The regular meeting of the Board of Directors of Bella Vista Water District convened at the District Office Boardroom on Monday, July 27, 2020, at 5:30 p.m.

MODIFIED BROWN ACT PROCEDURES IN LIGHT OF COVID-19:

In Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Directors and members of the public will participate in this meeting by teleconference. There will not be office space available for the public to participate in-person. The call-in information for the Board of Directors and the public is as follows:

Weblink: <https://us02web.zoom.us/j/83336236146?pwd=c2V3dEFRN-FhqdTQ5dWZ0cXV4MnFwQT09>

or,

Dial in: US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Meeting ID: 833 3623 6146

Password: 303904

Any member of the public on the telephone may speak during Public Comment or may email public comments to cwade@bvwd.org and comments will be read from each member of the public. During this period of modified Brown Act Requirements, the District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President	-	Leimone Waite
Vice-President	-	Frank Schabarum
Director	-	Ted Bambino
Director	-	Bob Nash
Director	-	Jim Smith

Board Members Absent:

None

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
District Engineer	-	Wayne Ohlin
Office Manager	-	Connie M. Wade

We are an equal opportunity employer and provider.

1. Pledge of Allegiance

2. Public Comment

None

3. Consent Calendar:

3-1 Approval of Minutes of June 22, 2020, Regular Meeting

3-2 Financial Reports for Month Ending June 2020

3-3 Quarterly Investment Portfolio ending June 2020

RECOMMENDATION: Approval and Adoption of all items on the Consent Calendar.

M/S: [Bambino/Smith] Director Nash had a question about item 7 on the minutes. The Board approved and accepted the consent calendar items as presented.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

Old Business:

None

New Business:

4. Authorize Procurement of Badger Orion Meter Reading System

Director Bambino had a question about the ruggedized laptop. David explained the sample equipment that he had and how the current “drive by” meter reading system works. He further explained that we would be migrating from ITRON to the Badger Orion System. Director Schabarum had some questions about the technology.

M/S: [Schabarum/Smith] The Board authorized staff to purchase the Badger Orion meter reading system and migration services for a budgeted price of \$12,400.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

5. Authorize Procurement of Two Replacement Trucks

Director Nash had a question about Taylor Motors and the possibility of purchasing through them. David explained that staff had inquired with Taylor Motors but they were not competitive due to the work bed upfitting. Director Nash commented that he didn’t believe that items contained in the approved budget need to come before the Board again. David discussed purchasing procedures and suggested that staff review with the Policy Committee.

M/S: [Schabarum/Smith] The Board authorized the General Manager to purchase two trucks for an amount not to exceed \$40,000 each.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

6. Authorize Professional Engineering Services Agreement with PACE Engineering for Design, Bidding and Construction Related Engineering Services for Akrich-Moody Creeks Roads Water Main Replacement Project

District Engineer, Wayne Ohlin reviewed the location and what the services are for on this item. This is not for the actual construction but for the Design for the project. David reviewed how we currently prioritize water main replacement. Director Bambino had a question about the line location as depicted in the drawing.

Gerald Hayler joined the meeting via Zoom.

Director Nash had a question about bidding professional services. David reviewed the reasons why PACE is uniquely qualified, which includes being local, having their own survey crew, familiarity with the District's distribution system and standards, past success for preparing the bid package and specifications and ability to provide support during construction.

M/S: [Schabarum/Nash] The Board authorized the General Manager to execute a contract with PACE Engineering for Design of Akrich-Moody Creek Water Main Replacement in the amount of \$41,800 and authorized the General Manager to approve change orders up to 10% of design cost (\$4,180).

AYE: Bambino, Nash, Schabarum, Smith; **NAY:** None; **ABSTAIN:** None

6.1 Authorize Professional Engineering Services Agreement with PACE Engineering for a Redding Basin Water Purveyors 2021 Watershed Sanitary Survey Update

David explained that this is a regulatory requirement every 5 years and reviewed the cost allocation for all the basin purveyors.

M/S: [Nash/Bambino] Authorize the General Manager to execute engineering services agreement for the 2021 Redding Area Watershed Sanitary Survey for a not-to-exceed cost of \$12,573, which includes a 5% contingency.

AYE: Bambino, Nash, Schabarum, Smith; **NAY:** None; **ABSTAIN:** None

7. Authorize Professional Services Agreement with TJC & Associates, Inc., for Ignition (Inductive Automation) Supervisory Control and Data Acquisition System Programming, Deployment and Commissioning

David explained this is Phase 2 of the SCADA system and will complete the upgrade for all facilities. Three of our Wells will not be on the SCADA but we do not run them enough to justify the cost to equip them at this time.

M/S: [Nash/Smith] The Board authorized the General Manager to enter into an agreement with TJCAA on a time and materials, not-to-exceed basis for \$141,100.00 and authorize the General Manager to approve change orders for up to 5%, not to exceed \$14,100.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

8. Authorize Professional Services Agreement with Provost & Pritchard Consulting Group for Urban and Federal Water Management Plans Preparation and Submittal

Wayne explained this item is also a regulatory requirement and because the data is parallel between both Urban and Federal data makes sense to do them both at the same time. In addition, this ties into the completion of the Drought Contingency Plan. David explained the reason we would like to stay with Provost & Pritchard and the attritional knowledge we have with them.

M/S: [Bambino/Schabarum] Authorize the General Manager to execute a contract with Provost and Prichard Consulting Group for completion of the Districts 2020 Urban Water Management and Federal Water Management Plans for the amount of \$73,000.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

9. Authorize Procurement of Siemens 600-HP Variable Frequency Drive Reconditioning Services

Wayne explained we have two of these units. Two years ago we performed an RFP. Siemens was our chosen provider and they are now providing the same scope of service for the second drive. Discussion regarding the purpose was heard and some discussion ensued.

M/S: [Schabarum/Smith] Authorize the General Manager to execute an agreement with Siemens for \$141,867.51, and approve change orders up to 10% of proposal amount not to exceed \$15,187.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

10. Will Serve Request – The Preserve – 37 Duplex Townhouses (74 units)

Wayne described the location of the project being the furthest Southwest of our District and is adjacent to the City of Redding. Wayne explained that there is adequate backup supply within the City of Redding water supply augmentation agreement to provide for this development in a shortage if needed.

M/S: [Smith/Schabarum] Authorize approval of a Will Serve for the 37 duplex townhomes included in the Preserve Development

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

Reports & Communications

11. Engineer's Report

a. Water Production and Deliveries Update

District Engineer, Wayne Ohlin updated the Board on the production and delivery of water. We used 1,390 AF, much less than in 2013. Wayne also reviewed the graph with the Board presented in the packet.

b. Project Updates

Wayne explained a lot of projects are getting ready to start. Wayne informed the Board that there were two metered services for the month of June for a total of 35 for the fiscal year. Development continues to stay pretty normal from year to year. Wayne discussed the SCADA system replacement and updated the Board on Drought Contingency Plan efforts.

12. Manager's Report

General Manager, David Coxey, reported that we are in our peak demand season. The Treatment Department is looking forward to completing the firmware update for all PLC's to fix the cascading failure "glitch." The Distribution Department has been focused on leak repairs, some 16 in the last few weeks. They look forward to shifting back to maintenance work soon. The anticipated Water Transfer and Reclamation Environmental Review and approvals completed and payment has been received. There has been considerable progress on the Bella-Diddy Caltrans issue and I believe I will be able to report receipt of reimbursement for costs by next month. We are finding it difficult to obtain necessary trainings and certifications, such as first aid/CPR. Staff has really adapted well to constantly evolving COVID-19 guidance and day to day uncertainty.

The ACWA virtual conference & exhibition will be July 29 & 30, Wed and Thurs. The 60-day review period for the District WINN Act Contract conversion should be completed by Monday, August 10th. There is an upcoming EAGSA Board Meeting via Zoom or Teams in mid-August.

13. Board Member Comments and Reports

None

CLOSED SESSION ANNOUNCEMENT

The Board will adjourn to a Closed Session at 7:03 pm to discuss the following item(s):

**CONVENE IN CLOSED SESSION pursuant Government Code 54957 (GC§54957)
Public Employee Performance Evaluation. Title: General Manager**

14. Report of any Closed Session Actions, Meeting Adjourned at 8:10 pm

The Board Chair announced that no action was taken while in closed session and the meeting was adjourned.

