

**BELLA VISTA WATER DISTRICT****BOARD OF DIRECTORS****May 26, 2020**

A regular meeting of the Board of Directors of Bella Vista Water District was called to order by the President of the Board at 5 :33 p.m., at the District office. In light of COVID-19 and in compliance with CA Executive Order N-25-20, members of the Board of Directors participated in this meeting by teleconference.

Board Members Present:

President	-	Leimone Waite
Vice-President	-	Frank Schabarum
Director	-	Ted Bambino
Director	-	Bob Nash
Director	-	Jim Smith

Board Members Absent:

None

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
District Engineer	-	Wayne Ohlin
Office Manager	-	Connie M. Wade

**1. Pledge of Allegiance****2. Public Comment**

None

**3. Consent Calendar:**

- 3-1 Approval of Minutes of April 27, 2020, Regular Meeting
- 3-2 Financial Reports for Month April 2020

**RECOMMENDATION: Approval and Adoption of all items on the Consent Calendar.**

**M/S:** [Nash/Bambino] The Board approved and accepted the consent calendar items as presented with correction to the core financial report date to reflect April, 2020 rather than May, 2020.

**AYE:** Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

**Old Business:**

**4. Adopt Resolution 20-04 Regarding the Short-Term Transfer of Project Water to One or More Tehama-Colusa Canal Authority Member Agencies**

David Coxey, General Manager explained this is a request for an updated transfer from 4,000 AF to 4,700 AF. David explained the circumstances that line up to allow for this transfer.

**M/S:** [Schabarum/Nash] The Board authorized the General Manager to execute water transfer agreement(s) for up to 4,700 acre-feet of 2020-2021 CVP Project Water.

**AYE:** Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

**5. Adopt Resolution 20-03 Authorizing the General Manager to Execute a Letter Agreement with the U. S. Bureau of Reclamation for the Environmental Review, Approval and Reimbursement of Associated Costs Relating to the Transfer of Water**

**M/S:** [Schabarum/Nash] The Board authorized adoption of Resolution 20-03 authorizing the General Manager to execute a Letter Agreement with the U.S. Bureau of Reclamation for the environmental review, approval, and reimbursement of associated costs relating to the transfer of water and related staff actions.

**AYE:** Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

**New Business:**

**6. Election of Special District Representatives for Shasta Local Agency Formation Commission**

Director Nash stated that we have two good incumbents and suggested to nominate Frank Schabarum as the alternate.

**M/S:** [Nash/Bambino ] Authorize and direct the Secretary to vote for Irwin Fust, Seat 1, Brenda Haynes, Seat 2 and Director Schabarum, as alternate.

**AYE:** Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSTAIN:** None

**Reports & Communications**

**7. Engineer's Report**

a. Water Production and Deliveries Update

District Engineer, Wayne Ohlin updated the Board briefly on the production and delivery of water. Discussed the previous water transfer, and that we are still well below the 2013 usage.

b. Project Updates

District Engineer, Wayne Ohlin informed the Board that there were no new metered services for the month of April were received and compared development housing starts from last year to this year. Wayne stated he has two new projected developments, so he does not see things slowing down. Wayne updated the Board on the SCADA system and working out the cobwebs and the ongoing Drought Contingency Planning grant draft chapters that will be sent out to the drought task force for review. After completion of the plan it will go back to the Bureau and utilized as a pre-cursor for proposed Grants.

**8. Manager's Report**

General Manager, David Coxey, reported that operations had returned to business as usual with a few exceptions. The office lobby is open to the public. The District has about a dozen delinquent accounts. The staff has completed an update to the District's Injury Illness Prevention Plan and Risk Control Manual and has updated the Employee Handbook. Weather has been rather extreme and has allowed testing the SCADA system through the entire range of flows. There have been some problems with SCADA that resulted in cascading failures and resulted in some overtime and round the clock work by the Treatment Operators. The problem has been acknowledged by Emerson, and it is a technical problem related to the processor firmware update. A firmware update and fix are expected to be released in June.

John Kenny would like to offer some recommended training related to a recently published case that is now precedent-setting. If schedules allow, training will be coordinated to occur immediately prior to the Board Meeting on June 22. Staff has a draft budget and will soon be ready to meet with the Finance Committee, preferably the week of June 8th? The ACW A and JPIA conference will be held on a "virtualized" platform in July. The next board meeting is on Monday, June 22nd.

**9. Board Member Comments and Reports**

Director Schabarum had a question about the ACW A virtual meeting and participation in attendance. Discussed the AMA system and the GIS system and how we are utilizing technology.

**10. The Meeting Adjourned at 6:20 pm**

