

**BELLA VISTA WATER DISTRICT**  
**BOARD OF DIRECTORS**

**January 27, 2020**

A regular meeting of the Board of Directors of Bella Vista Water District was called to order by the President of the Board at 5:30 p.m., at the District office.

Board Members Present:

President	-	Leimone Waite
Vice-President	-	Frank Schabarum
Director	-	Bob Nash
Director	-	Jim Smith

Board Members Absent:

Director	-	Ted Bambino
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Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
District Engineer	-	Wayne Ohlin
Office Manager	-	Connie M. Wade

**1. Pledge of Allegiance**

**2. Public Comment**

None

**3. Consent Calendar:**

- 3-1 Approval of Minutes of December 16, 2019, Regular Meeting
- 3-2 Financial Reports for Month Ending December 2019
- 3-3 Annual Re-adoption of Investment Portfolio
- 3-3 Quarterly Investment Portfolio (ending December 2019)

**RECOMMENDATION: Approval and Adoption of all items on the Consent Calendar.**

**M/S:** [Smith/Schabarum] The Board approved and accepted the consent calendar items as presented. Director Nash had a question about not being present for the vote of the officers in December.

**AYE:** Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** Bambino

**4. Old Business:**

None

We are an equal opportunity employer and provider.

**New Business:**

**5. Consider Mid-Year Budget Adjustments**

Office Manager, Connie Wade reviewed the Mid-Year Budget adjustments and extraordinary operations, maintenance and replacement (EOMR) true-up with the Board of Directors.

**M/S:** [Nash/Smith] The Board authorized adoption of the 2019-2020 FY Mid-year Budget adjustments and EOMR true up for 2018-2019 FY.

**AYE:** Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** Bambino

**6. Consider Policy for Delinquent Accounts Pursuant SB 998**

General Manager, David Coxey reviewed in detail the new requirements for shut off as a result of non-payment.

**M/S:** [Schabarum/Nash] The Board authorized adoption of the Policy for Delinquent Accounts and other fees effective February 1, 2020.

**AYE:** Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** Bambino

**7. Review Central Valley Project Water Rates for 2020**

General Manager, David Coxey reviewed in detail the CVP Water Rates proposed for 2020 and explained how the rates are calculated from the Bureau of Reclamation.

**Discussion only.**

**8. Adopt Annual Adjustments for 2020 Water Rates, Charges and Fees for Service**

David reviewed the proposed rate adjustments pursuant to the adopted Rate Study.

**M/S:** [Smith/Schabarum] The Board authorized adoption listed CPI-U + 2% water rates, bimonthly base rates, bimonthly fire service rates and revisions to Appendix A – Schedule of Rates and Charges effective May 1, 2020 and directed staff to provide customer notification pursuant to Government Code (Section 53755 et seq.)

**AYE:** Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** Bambino

**Reports & Communications**

**9. Engineer's Report**

a. Water Production and Deliveries Update

Wayne updated the Board on water production which is 113 AF below 2013. 10,000 AF year looks like it is going to be our general usage in this year and future years.

b. Project Updates

Wayne updated the Board on meter sales coming in at two for December which was sold for the Seven Bridges development bringing us to 22 for the fiscal year. Wayne discussed his attendance at the Water Users Conference. Wayne discussed the status on the Drought Contingency Grant and the actions related to mitigation actions that could come out of this plan. Director Nash asked about surface storage. Wayne updated the Board on the Solar outage at the Regulation Station, that it has been corrected and we are back online.

**10. Manager's Report**

David reported that Bud Wanbaugh, Distribution Superintendent and 27-year employee will be retiring in early February. Following a lengthy search, internal candidate John Dowdy has been selected to assume the position of Distribution Superintendent. Operationally, the District has suspended surface water diversions and both the Wintu and Treatment Plants are offline. Work to replace the SCADA system is in progress. David reported that he will be participating at the ACWA workshop and Board meeting in Sacramento later in the week and noted informational items in the packet that includes Reclamation's Final Cost Allocation press release and available drinking water training workshops.

**11. Meeting Adjourned at 7:03 pm**

