

**BELLA VISTA WATER DISTRICT**

**BOARD OF DIRECTORS**

**March 25, 2019**

A regular meeting of the Board of Directors of Bella Vista Water District was called to order by the President of the Board at 5:29 p.m., at the District office.

Board Members Present:

President	-	Ted Bambino
Vice-President	-	Leimone Waite
Director	-	Bob Nash
Director	-	Frank Schabarum
Director	-	Jim Smith

Board Members Absent:

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
District Engineer	-	Wayne Ohlin
Office Manager	-	Connie M. Wade

**1. Pledge of Allegiance**

**2. Public Comment**

**3. Consent Calendar:**

- 3-1 Approval of Minutes of February 25, 2019, Regular Meeting
- 3-2 Approval of Minutes of March 11, 2019, Special Meeting
- 3-2 Financial Reports for Month Ending February 2019

**RECOMMENDATION: Approval and Adoption of all items on the Consent Calendar.**

**M/S:** [Schabarum/Smith] Director Schabarum pointed out a correction to the special minutes and recommended approval as corrected to reflect absences for both Directors Smith and Waite.

**AYE:** Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** None

**Old Business:**

**4. Central Valley Project Water Rates 2019**

General Manager, David Coxey reviewed the Central Valley Project Rate B-schedules in more detail as previously requested.

We are an equal opportunity employer and provider.

**New Business:**

**5. Authorize Contract for Annual Financial Audit Services**

Office Manager, Connie M. Wade summarized the request for proposal process and the proposals from HM&S and Fletcher & Company for audit services.

**M/S:** [Waite/Nash] The Board authorized awarding a three year contract for annual financial audit services to HM&S.

**AYE:** Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** None

**6. Authorize Quitclaim Agreement between Shasta Union High School District and Bella Vista Water District for Foothill High School**

District Engineer, Wayne Ohlin explained that Foothill High School contacted the District to install a pool, a barn and solar array, all of which conflict with water system easements within the property. Wayne further explained that by installing a meter and RP backflow device, the District could quitclaim the on-site easements. The new compound meter will measure all on-site water deliveries including fire hydrant use. Currently there are several meters within the campus. The School District is willing to reimburse the District for all materials costs up to a maximum of \$30,000. Total materials costs are not expected to exceed \$30,000. The District will provide the labor and equipment for the installation and then quitclaim the easements once the installation is completed.

**M/S:** [Nash/Schabarum] The Board authorized the Board President to sign the Quitclaim Agreement between Shasta Union High School District and Bella Vista Water District and authorized necessary staff actions to implement the Agreement.

**AYE:** Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** None

**7. ACWA/JPIA Executive Committee Election**

David discussed the executive committee election candidates and process. The Board was not familiar with any of the candidates.

**M/S:** [Waite/Nash] The Board authorized Director Smith to make the final decision on the candidates.

**AYE:** Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** None

**Reports & Communications**

**8. Engineer's Report**

a. Water Production and Deliveries Update

Wayne reviewed water deliveries and ended up at just over 10,000 AF which water year ended February, 2019.

b. Project Updates

Wayne updated the Board on meter sales. Weather has slowed things and we are still waiting on Seven Bridges to complete their punch list and will be bringing to the Board for acceptance in the future. Wayne updated the Board on the Drought Contingency Plan, and Solar piece of the WaterSmart Grant. We are waiting for the PGE Inter-tie, as we were required to obtain a replacement Easement Deed between PG&E and the landowners. Wayne and David both presented to the Board the 299 E. (previously called the Bella Diddy project) toe slip that was created as a result of CalTrans road straightening project and relocation of our 14" water main. David explained we are submitting a claim to the California Department of General Services for reimbursement for the services of our properly licensed contractor to re-align and anchor the pipeline.

**14. Manager's Report**


David reported that a very nice employee appreciation event was held prior to the Board meeting. The Carr Fire, "Snowmageddon" and heavy rain events have been challenging for the field and office staff. Employees have really been engaged in emergency preparedness planning from a wildfire and power outage perspective. Additionally, we have a Hwy 299 toe slip that could have been another disaster were it not for the recognition and quick actions of the Distribution Superintendent and Distribution staff that monitored the situation throughout the weekend. We are awaiting PG&E to release its "Tier 2" affected facilities maps related to PG&E's Community Wildfire Safety Program. I believe this will likely include several additional facilities within the District. It seems the only mitigation measure will be to retrofit facilities with fixed or portable generator capability. At the same time, the California Air Resources Board is ramping up regulations and enhanced emissions reporting under an abbreviated 15-day rulemaking process. Staff will be reflecting additional backup power recommendations in the upcoming budget. With regards to operations, the District switched back to surface water diversions on the same day the board authorized a Supplemental Water Contract with Reclamation to take advantage of temporary, non-storable supply. Contracts were hand delivered to the NCAO office the same day. Given the wet conditions, we anticipate surplus conditions and the availability of non-storable water for several weeks to come. The new legislative session is underway. ACWA Sponsored Legislation SB 669 (Caballero) establishes a Safe Drinking Water Trust and would eliminate the need for a new water tax. David reported he participated in a WIIN Act Contract Conversion Technical Session in Sacramento on the 13<sup>th</sup> and that Several Treatment Operators will be attending the AWWA Conference in Sacramento this week. David will be attending the ACWA Board Meeting on Friday in Sacramento.

**Meeting Adjourned at 6:55 p.m.**

**BELLA VISTA WATER DISTRICT**

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SHASTA  )


I, DAVID J. COXEY, Secretary to the Board of Directors of the Bella Vista Water District, presented to the Board of Directors the minutes of the Board Meeting of March 25, 2019, for approval by the Board of Directors.

  
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David J. Coxey, Secretary of the Board of Directors

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SHASTA  )

I, DAVID J. COXEY, Secretary of the Board of Directors of Bella Vista Water District, DO HEREBY CERTIFY that the aforementioned minutes attached hereto were approved by the Board of Directors of said District at their meeting of April 22, 2019.

Ayes:           Bambino, Nash, Schabarum, Smith, and Waite  
  
Noes:           0  
  
Absent:         0  
  
Abstain:        0

  
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David J. Coxey, Secretary to the Board of Directors

Date: April 23, 2019