

BELLA VISTA WATER DISTRICT

BOARD OF DIRECTORS

August 27, 2018

A regular meeting of the Board of Directors of Bella Vista Water District was called to order by the President of the Board at 5:30 p.m., at the District office.

Board Members Present:

President	-	Bob Nash
Vice-President	-	Ted Bambino
Director	-	Frank Schabarum
Director	-	Jim Smith
Director	-	Leimone Waite

Board Members Absent:

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
District Engineer	-	Wayne Ohlin
Office Manager	-	Connie M. Wade

1. Pledge of Allegiance
2. Public Comment
3. Consent Calendar:
 - 3-1 Approval of Minutes of June 25, 2018, Regular Meeting
 - 3-2 Financial Reports for Month Ending June 2018
 - 3-3 Financial Reports for Month Ending July 2018
 - 3-4 Quarterly Investment Portfolio (ending June 2018)

RECOMMENDATION: Approval and Adoption of all items on the Consent Calendar.

Director Nash has some questions and comments about the Financial Statements about showing the EOMR Cash separately. Director Schabarum had a question about the proposed new financial system.

M/S: [Smith/Schabarum] The Board approved and accepted the consent calendar items as presented.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:**

We are an equal opportunity employer and provider.

Old Business:

None

New Business:

4. Presentation by Todd Manley – Northern California Water Association Activities

General Manager, David Coxey introduced Todd Manley of NCWA. Mr. Manley discussed managing the water resources and the sustainability of the resource. Mr. Manley further addressed the recent consolidated reports and the additional monitoring and reporting now required as a result of the Drought. He discussed the issues that are being dealt with that are taking a lot of their resources and making it understood the impacts as a result of some of the suggested changes that would occur. He reviewed the projects that they have completed and programs they are working on and discussed functional flows and how to help the juvenile Salmon's migration. He discussed challenges which included the SWRCB and the plans for re-allocation and frame work for other releases and explained the concerns on when they want to re-allocate the water and the timing of those reallocations.

Discussion Only

5. Will Serve Request – 6 lot subdivision at Ridgewood and Hollow Lane (David Williams)

Wayne Ohlin, District Engineer, introduced Mike and Joel Dormer from Sharrah Dunlap and explained the proposed parcel split is located within the City of Redding and all the infrastructure is in place. Pursuant to our policies anything above 4 lots must come before the Board. Wayne reviewed the problems associated with Reclamation's M&I Shortage Policy and the concept of water supply augmentation. Mike Dormer explained the objective by the land owner and the developer.

M/S: [Schabarum/Bambino] The Board approved the Will Service for the six lot subdivision at Ridgewood and Hollow Lane conditioned upon a water supply agreement to augment supply in shortage years, to be approved by the Board, and to be provided prior to new meter installations for any new lots in the subdivision.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** None

6. Adopt Resolution 18-06 Authorizing Assistance Agreement with U.S. Bureau of Reclamation for Drought Contingency Planning Grant

David explained this Grant was applied for over two years ago and discussed the scope of this Grant. Completing this project grant would make the District eligible for a subsequent project grant.

M/S: [Bambino/Waite] The Board adopted Resolution 18-06 Authorizing the General Manager or District Engineer to enter into an Agreement with The United States Bureau of Reclamation; and committing the District to the financial and legal obligations associated with the Grant.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** None

7. Authorize Utility Billing and Financial Software Upgrade and Migration

David explained the outline and need for migration from the current system due to planned obsolescence. Office Manager, Connie Wade discussed the reason for choosing to stay with the current vendor Harris Computers. Director Bambino requested that we obtain a cap on the costs of travel.

M/S: [Waite/ Smith] The Board authorized the General Manager to accept and approve the upgrade to iCIS and Microsoft Dynamic GP with Harris Utilities for their product, data conversion, implementation and ongoing support services.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** None

8. Travel Request – Association of CA Water Agencies/ACWA JPIA 2018 Fall Conference

David explained the conference, agenda and hotel information.

M/S: [Bambino /Schabarum] The Board authorized the General Manager and any interested Board members to attend the fall conference.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** None

9. Reschedule Regular Board Meeting Dates for November and December 2018

David explained the conflict of the current meeting dates and requested they be re-scheduled.

M/S: [Waite/ Bambino] The Board authorized rescheduling of the November and December Board meetings to November 19th and December 17th.

AYE: Bambino, Nash, Schabarum, Smith and Waite; **NAY:** None; **ABSENT:** None

Reports and Communications

10. Engineer's Report

a. Water Production and Deliveries Update

District Engineer, Wayne Ohlin reported on the water deliveries and production to date are at 4,867 AF which represents 16.7% of available supplies.

b. Project Updates

Wayne reported on the number of meter sales, the Water Shortage Contingency Grant, the USBR WaterSMART Grant, and the projects contained within which are Solar, Meter Replacements, AMI and Smart Irrigation Controllers.

Wayne updated the Board on Swede Creek project on the bridge approach and the completion of the correction necessary to maintain the integrity of the pipeline and the fix to the joint and coupling.

11. Manager's Report

General Manager, David Coxe reported on operations and throughout the Carr Fire the District remained fully operational. Staff preemptively positioned a portable generator at OOT Pump Station. Contingency discussions include operations strategies for dealing with runoff, sediment transport and high turbidities. One of the Wintu 1,000 HP Units has failed and the spare unit has been placed into service. Keep in mind, one of the two 600 HP units has also been out of service for several months pending a replacement and upgrade of the Siemens variable frequency drive. PG&E is implementing a wildfire prevention program that includes de-energizing distribution lines during high wildfire potential events. At this time, it appears that only one of the District's PG&E facilities would be affected. Staff is requesting additional information and confirmation from PG&E. On a related note, the District has been inundated with a flood of 30+ underground service alerts a day, including Saturdays, by a PG&E contractor, Cupertino Electric. This has gone on for weeks and now months, even throughout the Carr Fire and placed a tremendous demand on Distribution staff.

David reported on several bill positions at this end of the legislative session. David further reported on the status of the State Board's water quality control plan Phase 1, which considers 40% of unimpaired flows for the San Joaquin Valley and Phase 2, which considers 55% of unimpaired flow for the Sacramento Valley. A decision on Phase 1 is expected in November and Phase 2 is expected to kick off in October or November. Discussion on "voluntary settlement agreements" are occurring

David reported on recent meetings and communications that included an impromptu presentation to a Farm Bureau Ag Leadership Group on August 16, and a meeting with Shasta LAFCo earlier today. Lastly, David explained the informational items contained in the Board packet.

12. Board Members' Comments and Reports

None

Adjourned to Closed Session: 7:50 PM

13. CONVENE IN CLOSED SESSION pursuant Government Code 54957 (GC§54957) Public Employee Performance Evaluation. Title: General Manager

Reconvened to open session at 8:05 PM.

14. Report of any Closed Session Actions, Adjourn

The Board Chairman reported that no action was taken while in closed session. The meeting adjourned meeting at 8:05 PM

