

## BELLA VISTA WATER DISTRICT

### BOARD OF DIRECTORS

**December 18, 2017**

A regular meeting of the Board of Directors of Bella Vista Water District was called to order by the President of the Board at 5:30 p.m., at the District office.

Board Members Present:

President	-	Jim Smith
Vice-President	-	Bob Nash
Director	-	Ted Bambino
Director	-	Leimone Waite

Board Members Absent:

Director	-	Frank Schabarum
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Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
District Engineer	-	Don Groundwater
District Engineer	-	Wayne Ohlin
Office Manager	-	Connie M. Wade
District Attorney	-	John Kenny

**1. Pledge of Allegiance**

**2. Public Comment**

None

**3. Election of Board Officers of 2018**

3-1 Election of President

Director Waite motioned and Director Bambino seconded nomination for Bob Nash as President.

3-2 Election of Vice President

Director Nash motioned and Director Waite seconded nomination for Ted Bambino as Vice-President.

3-3 Pass Gavel to New President

3-4 Revise Standing Committees, Appointments

We are an equal opportunity employer and provider.

Director Schabarum and Director Smith to serve on the Policy and Legislative Committee  
Director Waite and Director Nash to serve on the Engineering and Planning Committee  
Director Bambino and Director Waite to serve on the Finance and Personnel Committee

3-5 Appointment of JPIA Representative and Alternate (Jim Smith)

Director Smith will continue to serve as the JPIA Representative and David Coxey, as alternate

**M/S:** [Bambino/Smith] The Board nominated and seconded the above appointments.

**AYE:** Bambino, Nash, Smith and Waite **NAY:** None; **ABSENT:** Schabarum

4. Consent Calendar:

4-1 Approval of Minutes of November 20, 2017, Regular Meeting

4-2 Approval of Minutes of December 5, 2017, Special Meeting

4-3 Financial Reports for Month Ending November 2017

**RECOMMENDATION: Approval and Adoption of all items on the Consent Calendar.**

**M/S:** [Bambino/Smith] The Board approved and accepted the consent calendar items as presented.

**AYE:** Bambino, Nash, Smith and Waite **NAY:** None; **ABSENT:** Schabarum

**Old Business:**

None

**New Business:**

Reordered agenda moving Closed Session first to release attorney.

**11. Adjourn to Closed Session: 5:35 PM:**

Conference with John Kenny, David Coxey, and Connie Wade

**11. Reconvene to Open Session: 5:45 PM**

The Board President reported that no action was taken while in closed session.

**5. Authorize Transfer of Funds from General Fund to Safe Drinking Water State Revolving Fund Restricted Reserve**

Staff explained the shortfall in this reserve and the requirements pursuant to the terms of the state revolving fund loan contract.

**M/S:** [Waite/Bambino] The Board authorized the transfer of \$340,425.42 from the General Fund to the Water Treatment Improvement Fund to meet the requirement of the terms of the lending contract.

**AYE:** Bambino, Nash, Smith and Waite **NAY:** None; **ABSENT:** Schabarum

**6. Revise the Regular Board Meeting date for January 2018**

**M/S:** [Bambino/Smith] The Board authorized the revision of the January Board meeting to January 29, 2018.

**AYE:** Bambino, Nash, Smith and Waite **NAY:** None; **ABSENT:** Schabarum

**7. Consider Adoption of Resolution 17-13 – Special Recognition of Don Groundwater**

**M/S:** [Bambino/Waite] The Board authorized adoption of Resolution 17-13.

**AYE:** Bambino, Nash, Smith and Waite **NAY:** None; **ABSENT:** Schabarum

**Reports and Communications**

**8. Engineer's Report**

**a. Water Production and Deliveries Update**

District Engineer, Wayne Ohlin updated the Board on the water supply and reported the District utilized 331 AF this November is compared to 2013 wherein we utilized 500 AF. Projected deliveries are trending as projected with water year annual production of approximately 9,653 AF.

**b. Project Updates**

Wayne updated the Board on the completion of the Distribution Warehouse. He explained we will be starting the 54" pipeline repair and therefore are switching to the Wells. David discussed this practice of utilizing the wells annually is a standard procedure and helps the District to comply with drinking water standards for disinfectant bi-products. Wayne updated the Board on the Olympia Pipeline and WaterSmart Grant Solar and Meter Replacement items. He further discussed the Drought Contingency Planning Grant that has been awarded and we are waiting for the Agreement to bring before the Board. David elaborated further on the Solar project and the need to obtain a Certificate of Compliance before the title company would close the escrow and transfer title on the property site where the second solar site will be placed.

**9. Manager's Report**

David reported the long vacant Distribution D3 Lead Position has now been filled through an internal promotion of John Dowdy. The District is now looking to fill a vacant Meter Reader position, which is posted on the District website. David reported that with regards to operations, the Welch Pump Station has been shut down since last month and Wintu will be shut down tomorrow through January.

**10. Board Members' Comments and Reports**


None

**Meeting adjourned at 6:40 PM**

**BELLA VISTA WATER DISTRICT**

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SHASTA  )


I, DAVID J. COXEY, Secretary to the Board of Directors of the Bella Vista Water District, presented to the Board of Directors the minutes of the Meeting of December 18, 2017, for approval by the Board of Directors.

  
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David J. Coxey, Secretary of the Board of Directors

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SHASTA  )

I, DAVID J. COXEY, Secretary of the Board of Directors of Bella Vista Water District, DO HEREBY CERTIFY that the aforementioned minutes attached hereto were approved by the Board of Directors of said District at their meeting of January 29, 2018.

Ayes:           Bambino, Nash, Schabarum, Smith, and Waite  
  
Noes:           0  
  
Absent:         0  
  
Abstain:        0

  
\_\_\_\_\_  
David J. Coxey, Secretary to the Board of Directors

Date: January 30, 2018