

BELLA VISTA WATER DISTRICT**BOARD OF DIRECTORS****September 25, 2017**

A regular meeting of the Board of Directors of Bella Vista Water District was called to order by the President of the Board at 5:30 p.m., at the District office.

Board Members Present:

President	-	Jim Smith
Director	-	Ted Bambino
Director	-	Frank Schabarum
Director	-	Leimone Waite (arrived at 5:55 PM)

Board Members Absent:

Director	-	Bob Nash
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Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
District Engineer	-	Don Groundwater
District Engineer	-	Wayne Ohlin
Office Manager	-	Connie M. Wade

1. Pledge of Allegiance

2. Public Comment

None

3 Consent Calendar:

3-1 Approval of Minutes of August 28, 2017, Regular Meeting

3-2 Financial Reports for Month Ending August 2017

3-3 Quarterly Investment Portfolio (ending June)

RECOMMENDATION: Approval and Adoption of all items on the Consent Calendar.

M/S: [Bambino/Schabarum] The Board approved and accepted the consent calendar items as presented.

AYE: Bambino, Schabarum and Smith **NAY:** None; **ABSENT:** Nash and Waite

Old Business:

None

New Business:

4. Presentation of 2016-2017 Annual Audited Financial Statement by D. H. Scott & Co.

Keith Hunting of D.H. Scott & Co., presented the audited financial statements. Keith informed the Board that the required communication to the Board will come later as this year it got away from them. Discussed some small things regarding depreciation and the end of year Akrich Road retention with staff during the audit. This is considered an unqualified opinion. Connie Wade, Office Manager informed board that she will include the required communication in next Board packet as information only. Keith further explained there are new GASB 75 requirements coming.

M/S: [Bambino/Schabarum] Acceptance of the 2016-2017 audited financial statements as submitted and presented.

AYE: Bambino, Schabarum and Smith **NAY:** None; **ABSENT:** Nash and Waite

David asked that for the addition of California Water Fix 7.1 to the Agenda; Director Waite arrive at 5:55 PM.

5. Report on Will Serve Requests Granted

District Engineer, Don Groundwater reported on the status of all issued and unexpired Will Serve Letters.

Discussion Only

6. Recommended Policy Manual Revisions

General Manager, David Coxey, presented the changes and revisions being requested in the policy manual. "Meter Size" has been replaced with "Meter Class" throughout. Also discussed re-wording Page 35 to strike the word "less". Rewrite entire sentence as follows: "Where a meter larger than class 30 is necessary to meet required fire sprinkler flows of 27 gallons per minute, because of low-pressure service conditions, the applicable Capital Improvement Fee shall be determined on the basis of the class meter which would be required under normal service pressures of 40 psi or greater."

Director Bambino inquired on the existence of policies relating to the use of Federal Water for cannabis cultivation.

M/S: [Waite/Schabarum] Acceptance of the Policy Revisions as presented and revised.

AYE: Bambino, Schabarum, Smith and Waite **NAY:** None; **ABSENT:** Nash

7. Travel Request – ACWA/JPIA 2017 Fall Conference

David explained Director Smith and his involvement with ACWA/JPIA as the District representative.

M/S: [Bambino/Schabarum] The Board accepted the 2016-2017 travel request authorizing the General Manager to attend the fall conference.

AYE: Bambino, Schabarum, Smith and Waite **NAY:** None; **ABSENT:** Nash

7.1 California Water Fix

David introduced the California Water Fix (CWF) concept and explained Westlands W.D. has withdrawn their support. He further explained that CWF is not a federal Project and briefly explained how Reclamation intends to facilitate optional participation in CWF by CVP contractors. Costs and benefits are to be borne by participants only without redirected costs or impacts to non-participants.

Reports and Communications

8. Engineer's Report

a. Water Production and Deliveries Update

Don updated the Board on the water supply, and presented various graphs. Don explained we are on target at approximately 9,500 AF with a reduction from 2013 of 22.9%.

b. Project Updates

Don updated the Board on the Distribution Warehouse. Don informed the Board the Akrich Street Water Main was completed. Construction on the East Stillwater Creek Bank Stabilization has been completed. The Urban Water Management Plan has accepted by the State. The WaterSMART Grant is ongoing and we are working on getting the Request for Proposals for the solar projects out.

Wayne presented a brief slide show explaining the improvements to the Stillwater Creek project.

10. Manager's Report

David reported on the status of the Central Valley Project Cost Allocation Study and Sites Reservoir process. He referenced informational items in the Board packet that included a sample Agricultural Water service notice of termination letter, a status update on several bills of significance at the end of the legislative session and announcement of the first ever Water Professionals Appreciation Week beginning October 7th. David also reported that he had provided a facilities tour of Wintu and Treatment Facility to NRCS staff.


11. Board Member's Comments and Reports

Adjourned meeting at 7:50 PM.

BELLA VISTA WATER DISTRICT

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary to the Board of Directors of the Bella Vista Water District, presented to the Board of Directors the minutes of the Regular Meeting of September 25, 2017, for approval by the Board of Directors.



David J. Coxey, Secretary of the Board of Directors

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)


I, DAVID J. COXEY, Secretary of the Board of Directors of Bella Vista Water District, DO HEREBY CERTIFY that the aforementioned minutes attached hereto were approved by the Board of Directors of said District at their meeting of October 23, 2017.

Ayes: Bambino, Nash, Schabarum, and Waite

Noes: 0

Absent: Smith

Abstain: 0



David J. Coxey, Secretary to the Board of Directors

Date: October 24, 2017