

**BELLA VISTA WATER DISTRICT**

**BOARD OF DIRECTORS**

**November 21, 2016**

A regular meeting of the Board of Directors of Bella Vista Water District was called to order by the President of the Board at 5:30 p.m., at the District office.

Board Members Present:

President	-	Leimone Waite
Vice President	-	Jim Smith
Director	-	Ted Bambino
Director	-	Bob Nash
Director	-	Jeff Steppat

Board Members Absent:

None

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
District Engineer	-	Don Groundwater
Office Manager	-	Connie Wade

1. Pledge of Allegiance
2. Public Comment Period:

None

3. Consent Calendar:

- 3-1 Approval of Minutes of October 24, 2016, Regular Meeting
- 3-2 Financial Reports for Month Ending October 2016
- 3-3 Quarterly Investment Portfolio

**RECOMMENDATION: Approval and Adoption of all items on the Consent Calendar.**

**M/S:** [Steppat/Bambino] The Board authorized adoption of the Consent Calendar.

**AYE:** Bambino, Nash, Smith, Steppat and Waite; **NAY:** None

Old Business:

**4. WY 2016-2017 Water Delivery Update**

District Engineer, Don Groundwater updated the Board on water deliveries and projections through the end of November, projecting 7,118 AF to be used through the end of the month which represents 27% of

We are an equal opportunity employer and provider.

available supplies. The District continues to trend well above (cumulatively) the State required conservation mandate of 33%. The District is currently at 46.7%.

Discussion only.

#### **5. Engineering Services for Distribution Warehouse Building Construction**

District staff recommended contracting with Butler Engineering to review the shop drawings and provide specialized inspection of welding and structural work for a cost not to exceed \$5,000, however, it was explained it is based on an hourly rate and it is not anticipated that we will reach that cost. This request brings the total projected engineering costs for the Distribution Warehouse Building to \$13,000. Discussion regarding the need for these engineering services was heard.

**M/S:** [Smith/Steppat] The Board authorized the General Manager to execute a contract with Butler Engineering to provide services during construction for the Distribution Warehouse for an amount not to exceed \$5,000.00 on hourly rate basis.

**AYE:** Bambino, Nash, Smith, Steppat and Waite; **OPPOSED:** Nash; **NAY:** None

#### New Business:

#### **6. Adjourned to Closed Session – Real Property Acquisition - Ponce**

The Board met in closed session regarding real property acquisition from Liz and Jerry Ponce. The Board directed staff to proceed with an Agreement with the changes to adding the meter class and the location to be contained within that Agreement.

**M/S:** [Nash/Smith] The Board authorized staff to proceed with an Agreement with the Ponce's for real property.

**AYE:** Bambino, Nash, Smith, Steppat and Waite; **NAY:** None

#### **7. Closed Session – Anticipated Litigation**

**M/S:** [Nash/Bambino] The Board gave direction to staff.

**AYE:** Bambino, Nash, Smith, Steppat and Waite; **NAY:** None

#### **8. The Board Reconvened to open session 6:15 pm**

## **9. Appeal of General Managers Decision (Merlo)**

Walt McNeill, Attorney representing the Merlo's was present along with Travis, Ray and Robin Merlo. David reviewed the item and the policy on meter sizing and appeal process. David also reviewed the District's policy language regarding meter replacement and Appendix D on Meter Sizing. He explained the worksheet on how the right size meter was determined based upon our Policy and AWWA criteria. Mr. McNeill stated several issues that were of their concern regarding his clients. Discussion was heard regarding an acceptable replacement and as well as an offer to try the recommended meter and then replace the old one if the new one didn't work. David explained the existing meter must be replaced and reminded Mr. McNeill of the recent California waterworks no lead law that once an older brass meter is removed that contains lead, it cannot be placed back into service. Considerable board discussion and clarification ensued regarding parcel size, irrigation system layout, system components, operation, etc.

**M/S:** [Bambino/Nash] The District agreed to replace the existing Class 1200 (4") turbine meter with a Class 450 (3") compound meter and the Customer agreed to pay the difference in cost between the Class 160 (2") disk meter and a Class 450 (3") compound meter. In addition, the Customers agree there will not be any "failure clause" or subjective performance measure.

**AYE:** Bambino, Nash, Smith, Steppat and Waite; **OPPOSED:** Steppat; **NAY:** None

## **10. 2015 Urban Water Management Plan**

### **a. Presentation**

David reviewed a Power Point presentation on the plan and the process. An interactive discussion with the Board ensued. Don explained the details of the tables and analysis.

### **b. Public Hearing**

7:35 PM – No public comments were received.

### **c. Consider Adoption (Resolution 16-02)**

**M/S:** [Nash/Smith] The Board authorized adoption of the Urban Water Management Plan and Resolution 16-02.

**AYE:** Bambino, Nash, Smith, Steppat and Waite; **NAY:** None

## Reports and Communications

## **11. Engineer's Report**

Don updated the Board on projects on E. Stillwater Creek on the permitting, the Bureau Grant and also looking at some other solar facilities in the City of Redding and the metering with the Grant. He covered the development next door to the Surge Tank and USBR Wintu Pump Station and the outcome of the survey which indicates encroachment and inadequate zoning setbacks.

## **12. Manager's Report**

David reported on several informational items in the Board packet that included the upcoming Water Users Conference Schedule of Events, pump efficiency rebates and the annual 2016-2017 Water Rights Fees Invoice from the State Water Resources Control Board, which is the subject of pending litigation. David also informed the Board of an upcoming Sustainable Groundwater Management Agency press release and public open house that is presently scheduled for November 28th and December 12th respectively.

## **13. Board Members' Comments and Report**

None

The meeting was adjourned at 7:52 pm

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David J. Coxe, General Manager and  
Secretary to the Board of Directors

**REMINDER:** Next Regular Board meeting December 19, 2016

*Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the District office at least 48 hours prior to the meeting*

**OUR MISSION IS TO PROVIDE**

\*Safe and dependable water for a variety of present and future uses

\*Quality customer service

\*A safe, harmonious working environment

